

# Are You Confirmed To Exhibit At OHCA's 2008 Annual Convention & Trade Show?

If your business registered for a booth before July you can reference the confirmation email (*it was emailed to the primary contact for the registration*) that was sent:

**From:** Jill Bilka, [jillb@ohca.com](mailto:jillb@ohca.com)  
**Subject:** OHCA Convention FINAL Exhibitor Detailed Confirmation  
**Sent:** Tuesday, July 1, 2008

The email would have had the following information (more detail included in the actual email). If there is new information between now and the event, registered businesses will receive an "exhibitor update" from OHCA.

**IF YOU DID NOT RECEIVE A CONFIRMATION EMAIL FROM OHCA  
YOU MAY NOT BE REGISTERED FOR THIS EVENT**

Please contact Jill Bilka, Director of Marketing & Communications

Phone: 503-726-5226 Email: [jillb@ohca.com](mailto:jillb@ohca.com) to confirm your participation.



## ★ Exhibitor Detail Confirmation ★

To: «First» «Last», «Company»  
Registration Level: «Package»  
From: **Jill Bilka**, Oregon Health Care Association  
Date: July 2, 2008  
RE: OHCA Annual Convention & Trade Show

### THE FOLLOWING INFORMATION IS INCLUDED IN THIS CONFIRMATION LETTER:

#### \* PLEASE NOTE DEADLINES

- ★ Booth Space Arrangements
  - ★ Hotel & Venue Information
  - ★ [Exhibitor Information Form](#)
  - ★ Registration Insert Opportunity
  - ★ Prize/Give-a-way Opportunity
  - ★ Important Schedule Times During Convention
  - ★ Extra Event Sponsorships Still Available
- \* Room Block Ends **August 17, 2008**
- \* Submit Rep. Names before **September 4, 2008**
- \* Submit by **August 1, 2008**
- \* Be Included on List **August 1, 2008**